



***Fire Safety Policies
and Procedures
2018***



Ohio Northern University Fire Safety Policies and Procedures

The Ohio Northern University Department of Public Safety, the offices of Residence Life and Student Involvement publish the following campus fire statistics and information in compliance with the Clery Act.

I. Fire Safety Policies

The University has published a number of fire safety policies for residence halls, on-campus apartments, and Greek housing. This information is available below. For the most up-to-date policies and procedures, the Student Handbook can be viewed at the following link: http://my.onu.edu/files/student_handbook_-_final.pdf

A. RESIDENCE HALL – FIRE SAFETY POLICIES

Conspiring to, attempting to, or willfully setting fire to University property, structures, or personal items is strictly forbidden by the University.

FIRE LAWS, REPORTING FIRES, FIRE DRILLS, BONFIRES

Tampering with a smoke detector, a fire hose or fire extinguisher, or ringing or tampering with a fire alarm, except in the event of a fire, is prohibited.

Failure to immediately report any type of fire in any University building or on any University property to a Resident Assistant, Resident Director, Public Safety Officer, Ada Fire Department, and/or to the affected office.

Failing to cooperate with regulations or authorities during a fire alarm or drill, including evacuation from a residence hall or other University building, is prohibited.

Open burning, including ceremonial fires, or bonfires, without authorization from the Office of Student Affairs, is prohibited.

FIREWORKS

The possession, sale, discharge or use of any fireworks on any University property on or off campus, including any Greek house, is prohibited.

APPLIANCES

The University prohibits the use of non-approved electrical appliances in students' rooms. All electrical devices and extension cords must be UL approved. Any electrical appliances that are determined to be a fire hazard or violate cleanliness standards by the hall staff may be confiscated. Electric skillets, toasters and grills are not permitted.

MINI-REFRIGERATORS IN STUDENTS' ROOMS

Mini-refrigerators must be under 4.5 cubic feet and Energy-Star required.

CANDLES, INCENSE, POTPOURRI AND FLAMMABLE MATERIALS

Because of the danger of fire, the possession or burning of candles, incense, potpourri burners, lanterns or any other type of open flame is strictly prohibited in student rooms. In keeping with the need for fire prevention, any possession or use of kerosene, gasoline, naphtha, benzene, or similar flammable material in or around the residence halls, apartments, fraternity or sorority houses, any University building or property, except in laboratory rooms or in other authorized and supervised classroom uses, is strictly forbidden. Flammable art supplies must be kept in lockers provided in the Art Building. Students found in violation of this policy will be subject to disciplinary action.

COOKING IN RESIDENCE HALL ROOMS

Cooking is not permitted in student rooms. There are designated areas and kitchenettes in the residence halls to prepare snacks. The building residents, not the maintenance staff, are responsible for cleaning up afterwards; this includes the inside of microwaves, conventional ovens and refrigerators.



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HALOGEN LAMPS

Halogen lamps are not permitted in residence hall or apartment rooms.

POSTERS AND WALL HANGINGS

Students can personalize a residence hall or apartment room, but not use nails, stickers, or screws, as these will damage the walls. No parachutes, flags, fish nets, or room light coverings are permitted. Residents are financially responsible for damage to walls and doors caused by wall/door decorations. All repairs must be completed by Physical Plant employees.

SPACE HEATERS

Space heaters are not permitted in any University-owned residence.

TOBACCO AND SMOKING

The University recognizes the need to create and maintain an environmental quality that sustains and enhances the general health and well-being of its students, faculty, staff and visitors. ONU has developed a tobacco & smoke-free policy for all of campus. For the purpose of this policy, "tobacco" is defined to include any lit cigarette, cigar, pipe, bidi, clove cigarette, e-cigarette, other smoking products or any alternative smoking devices; and the use of smokeless or spit tobacco, also known as dip, chew, snuff or snus, in any form. Evidence of tobacco use on ONU's campus is a violation of this policy.

WINDOW TREATMENTS

The University provides flame retardant mini-blinds for all student rooms. Individual students are not permitted to remove or replace these. Students may hang their own curtains in windows with a tension rod only. Any curtain rods fasten to the wall will result in the appropriate maintenance charge bill to the occupants of the room.

B. GREEK HOUSING – FIRE SAFETY POLICIES

CANDLES AND OPEN FLAMES

Because of the danger of fire, lighted candles and open flames of any kind are generally prohibited. If initiation rituals require the use of candles, great care is to be used in handling them and fire protection equipment should be readily at hand. The use must be for very limited time duration; care should be used in properly extinguishing the flames. Candles should be stored at all times when not in use for ritual purposes.

FLAMMABLE MATERIALS

In keeping with the spirit of fire prevention, draperies and other cloth goods used to decorate rooms must be manufactured and labeled fire-retardant. Any possession or use of kerosene, gasoline, naphtha, benzene, or any other similar materials in or around the Greek houses is forbidden. Paints, solvents, and cleaning fluids which are flammable must be stored in an approved metal cabinet away from any source of heat.

TOBACCO & SMOKING POLICY

In accordance with the laws of the State of Ohio and Ohio Northern University, the use of tobacco products is not permitted anywhere on campus.

II. Fire Safety Preparedness

The Residence Life staff is dedicated to the safety and security of Ohio Northern University students. An important portion of the training for Resident Directors, Senior Resident Assistants, and Resident Assistants involves crisis response and fire safety. Each residence hall and apartment is required to have a fire drill within the first three (3) weeks of each semester.



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III. Fire Safety Procedures

Fire procedures are dependent upon the hall and will be reviewed with building staffs during training week. All residents must be cleared from the building; those refusing to leave will face a possible \$50.00 fine. Residence Life staff members are at no time responsible to put themselves into danger for the safety of their residents—they are to evacuate the building and account for residents using a roster. Residents may reenter the building when Public Safety/fire department has given permission for them to reenter. Reentering without permission constitutes a \$50 fine.

In case of fire, staff members are to have residents evacuate the building. When safely cleared from the building, the staff is to call Public Safety, Resident Director on-call, and the Student Affairs Response Team (SART) member on-call. Upon receiving an “all-clear” residents may reenter the building.

IV. 2018-2019 Residence Hall Information

	Suppression System*	Smoke Detectors (In each room)	Fire Extinguishers**	Pull Alarms	Lighted Exit Signs	Cleared Means of Egress	Posted Means of Egress	Fire Drill per Semester
<i>Affinity E/NE</i>	X	X	X	X	X	X	X	X
<i>Affinity W/NW</i>	X	X	X	X	X	X	X	X
<i>Courtyard Apartments</i>	X	X	X	X	X	X	X	X
<i>Founders Complex</i>	X	X	X	X	X	X	X	X
<i>Lakeside Apartments</i>	X	X	X	X	X	X	X	X
<i>Lima Complex</i>	X	X	X	X	X	X	X	X
<i>Southside Apartments</i>	X	X	X	X	X	X	X	X
<i>Stadiumview Apartments</i>	X	X	X	X	X	X	X	X
<i>Stambaugh</i>		X	X	X	X	X	X	X

*All buildings without Simplex suppression systems are in the process of closing or are slated for renovation.

**Apartment complexes also have fire extinguishers in each individual apartment which are checked regularly by Public Safety and Van Wert Fire Company

a. 2018 Fire Statistics

Fire Alarm Statistics Student Housing

	Year 2018
Total	58
Cooking	25
Maintenance / Contractor	5
Spray / Steam	2
Smoking	2
Other	24



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Summary of Fires									
Name of Residential Facility	2016			2017			2018		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
5 University Parkway	0	0	0	0	0	0	0	0	0
Northern House	0	0	0	0	0	0	0	0	0
Affinity North West	0	0	0	0	0	0	0	0	0
Affinity North East	0	0	0	0	0	0	0	0	0
Affinity East	0	0	0	0	0	0	0	0	0
Affinity West	0	0	0	0	0	0	0	0	0
Clark Hall	0	0	0	0	0	0	0	0	0
Stambaugh Hall	0	0	0	0	0	0	0	0	0
Lima Complex	1	0	0	0	0	0	0	0	0
Founders Complex	0	0	0	0	0	0	1	0	0
Stadiumview West	0	0	0	0	0	0	0	0	0
Stadiumview East	0	0	0	0	0	0	1	0	0
Polar Place	2	0	0	0	0	0	0	0	0
Klondikes Den	0	0	0	0	0	0	0	0	0
Northern Commons	0	0	0	0	0	0	0	0	0
University Terrace	0	0	0	1	0	0	0	0	0
Lakeview	1	0	0	0	0	0	0	0	0
Court Yard North	0	0	0	0	0	0	0	0	0
Court Yard South	0	0	0	0	0	0	1	0	0
Delta Sigma Phi	0	0	0	0	0	0	0	0	0
Phi Mu Delta	0	0	0	0	0	0	0	0	0
Sig Pi	0	0	0	0	0	0	0	0	0
Total	3	0	0	1	0	0	3	0	0