



# ONU non-Faculty/Staff/Student ID Card Request Form

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**Type of Card Requested:**

Alumni                       Faculty/Staff Spouse                       Friend of ONU                       Retiree  
 Retiree Spouse                       Sodexo Spouse                       Student Spouse                       Other

**If applying for an Alumni Card**, please list your Graduation Year: \_\_\_\_\_

Alumni must also have their status verified by the Alumni Office prior to visiting the Department of Public Safety.

Verification Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**If applying for a Faculty, Staff, Student, Retiree, or Sodexo Spouse ID Card**, please complete the following section:

Spouse's Name: \_\_\_\_\_ Spouse's Office Phone: \_\_\_\_\_

ONU Spouse's Position: \_\_\_\_\_

**If applying for a Friend of ONU card**, please have your status verified by the Athletic Director/Facility Manager prior to visiting the Department of Public Safety.

Verification Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

**If applying for an Other type of card**, please complete the following section:

Purpose for Card: \_\_\_\_\_ Account to be Billed: \_\_\_\_\_

- Identification cards are property of Ohio Northern University.
- There is a \$25.00 charge for the identification card. Identification cards are made daily at the Department of Public Safety in the Business Services Building.
- Sports Center facilities are a privilege for the university community. Bearer uses recreational facilities at their own risk during posted building hours. ID cards are not transferrable and will be deactivated if improperly used. ID card admits the bearer and 1 guest only (bearer must accompany guest at all times). Children are required to be with parents at all times.

**I have read and understand these regulations and acknowledge the receipt of my identification card.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_