



**REGISTER FOR  
OHIO NORTHERN UNIVERSITY'S WINTER 2020**

**CAREER AND  
GRADUATE/PROFESSIONAL SCHOOL FAIR  
THURSDAY, JANUARY 23<sup>rd</sup>**

The Winter Career and Graduate/Professional School Fair is for recruitment of **ONU's Law, Arts & Sciences, Business Administration, and Engineering** majors for full and part-time, co-op, and internship positions, and for admission to graduate/professional school.

This event will be held in the Field House in King Horn Sports Center on the ONU campus in Ada, Ohio (northwest Ohio).

**Schedule**

Recruiter check-in: 8:30 a.m. – 9:15 a.m.

Open fair: 9:30 a.m. – 11:45 a.m.

Lunch: 11:45 a.m. – 12:30 p.m. (Hot buffet)

Optional interviews: 12:30 p.m. – 4:30 p.m. (Candidates may be selected during morning open fair and scheduled for half hour interviews during the afternoon.)

**Fee for Career and Graduate/Professional School Fair:**

***\$125.00 includes up to two (2) recruiters***, + \$25 for each additional recruiter over two. Fee includes: one (1) covered 8' table, two (2) chairs, hot buffet lunch and a.m./p.m. refreshments. No charge for additional tables/chairs.

**Register Online or use the form on next page**

- 1) Go to: <https://www.onu.edu/employer-and-recruiter-services>
- 2) To access Polar Careers Powered by Symplicity select the “**click here**” link under **WINTER CAREER & GRADUATE/PROFESSIONAL FAIR**
- 3) Click 'Employers' and log in
- 4) Click 'Events'
- 5) Click the 'Career Fairs' tab
- 6) Follow online registration prompts for Winter 2020 Career/Grad School Fair

If you have questions about the registration process, please contact the Polar Careers office at 419-772-2145 or by e-mail at [career@onu.edu](mailto:career@onu.edu). You may also register by completing the registration form on the next page and faxing or mailing it as indicated.

Registration deadline is **Thursday, January 16<sup>th</sup> at 3:00PM.**

# REGISTRATION FORM

Ohio Northern University  
Winter 2020 Career and Graduate/Professional School Fair

Thursday, January 23, 2020

**To register, complete the form and:**

Fax to: Debra Berg-Simon, 419-772-2007  
Email: d-berg-simon@onu.edu

OR

Registration  
and check can  
be mailed to:

Debra Berg-Simon  
Polar Careers  
Ohio Northern University  
525 South Main Street  
Ada, Ohio 45810

Questions: Call Debra Berg-Simon,  
419-772-3050

**THE FOLLOWING INFORMATION WILL BE PROVIDED TO STUDENTS IN ADVANCE OF THE EVENT.**

(Please type or print)

Organization Name \_\_\_\_\_

Web Address \_\_\_\_\_ Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_  
Street/Box City State Zip

Is this a: \_\_\_ hiring organization or \_\_\_ graduate/professional school. Brief description \_\_\_\_\_

Please indicate the majors you are interested in meeting (see [areas of study](#) at [www.onu.edu](#))

If applicable, position(s)/ title(s) being recruited \_\_\_\_\_

Candidate specifications required, if any \_\_\_\_\_

How many recruiters will be representing your organization? \_\_\_\_\_

Recruiter(s) Attending \_\_\_\_\_ Is recruiter an **ONU Alumnus?** Yes or No

Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail address \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail address \_\_\_\_\_

**Contact Information for Person Submitting Registration: Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**FEE:**

**\$125 includes up to 2 recruiters** and 1 covered 8' table, 2 chairs, lunch and a.m./p.m. snacks \$ \_\_\_\_\_

\$25 for each additional recruiter after 2 (includes lunch/snacks) Additional recruiters \_\_\_\_\_ \$ \_\_\_\_\_

# of additional covered 8' tables with 2 chairs needed (no additional charge) \_\_\_\_\_ **TOTAL DUE \$** \_\_\_\_\_

**Payment Info:** \_\_\_\_\_ Check payable to ONU Fall Career/Grad School Fair (Attn. Polar Careers) enclosed **OR**  
\_\_\_\_\_ Credit Card: (please circle) MasterCard, VISA, DiscoverCard, AmericanExpress®

Credit Card Account # \_\_\_\_\_ Security Code \_\_\_\_\_ Expiration Date \_\_\_\_\_

Cardholder's Name \_\_\_\_\_ Total Amount Charged \$ \_\_\_\_\_

Daytime Cardholder Phone \_\_\_\_\_ Cardholder's Signature \_\_\_\_\_