

COMMON REGISTRATION ERRORS

in Self-Service Banner

Various messages will appear as you attempt to register for classes. Some of the messages are informative; some are restrictive. If a restrictive message appears, you must meet the conditions of the restriction to register, which may require some type of intervention from an office or department on campus. The most frequently seen messages and the required action follow.

Please note--if granted an electronic override by an instructor or department, you (the student) must then follow up by going online to add the section to your schedule in Self-Service Banner. Also please note that MULTIPLE overrides may be needed for a single course. You must obtain all necessary overrides before you will be enabled to add the course to your schedule in Self-Service Banner.

Error Message	Explanation	Action Needed
Closed Section	Course has reached maximum enrollment limit.	Select another class or get permission to add the class from the instructor or department. Select another course or section or check with the instructor for a closed class/ section override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Time Conflict with CRN #####	The meeting time of the course you selected overlaps with another course selected.	Adjust your schedule so that all meeting times are clear of one another by selecting another course or section or check with both instructors for overrides of the time conflict. Both instructors must override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Prerequisite/Test Score	You have not met the prerequisite established for the course. Prerequisite means there are course(s) and/or test scores etc. that are required to be met by the student prior to enrollment in the course.	Select another course or check with the instructor for a prereq/ test score override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner. If you feel this is an error check your academic transcript. If prerequisite exists, contact your advisor or the Registrar's Office.
Co-Requisite	The course requested requires enrollment in another specified course and/or section during the same semester.	Select the indicated required course and enter both the course you originally attempted to register for AND the co-requisite course. You MUST list both courses in the CRN blocks before you select SUBMIT or the system will continue to give you an error.
Permission of Instructor Required	The course instructor must approve your enrollment in the course.	Contact instructor. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Permission of Department Required	The course department must approve your enrollment in the course.	Contact department chair. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Class(ification) Restriction	Student's classification (FR, SO, JR, SR) does not match required classification for the course.	Contact instructor or department chair for class(ification) restriction override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
College Restriction	Student is not declared in the college required of this course.	Contact instructor or department chair for college restriction override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.

Level Restriction	You do not have the correct level required for taking the course (i.e. undergraduate attempting to register for a graduate level course).	Select another course appropriate to your enrollment level.
Major Restriction	Enrollment in course is limited to specified Major. Student is not declared or intended in major required of this course.	Select another course or contact the instructor for a major restriction override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Program Restriction	Student is not declared in program required of this course. Currently only used by MPPA and PMCP programs.	Contact instructor or department chair for program restriction override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Student Attribute Restriction	The course requested is restricted to a certain grouping of students eligible to register for this course. Currently only used by Pharmacy and Nursing.	Select another course, or speak to the instructor about a student attribute override. If granted an override, you (the student) must then add the section to your schedule in Self-Service Banner.
Maximum Hours Exceeded	Course will put student over maximum allowed hours (law=18, all others=19).	Contact your dean's office for approval to take additional hours. A completed course request (add/drop form) is needed. If granted approval, you (the student) must then take the signed add/drop form to the Registrar's Office in order for the additional hours to be added to your schedule.
Duplicate Course/Duplicate CRN	You have already registered for this course/section.	Drop the course from your schedule, then attempt to re-add only once.
CRN does not exist	The five digit CRN you entered is not recognized by the system.	Check the schedule to get the correct CRN and be sure to enter it correctly.
You have no registration time ticket	A registration appointment date/time has not been issued	Contact Registrar's Office.
Student Status prohibits registration.	Your student record is not active.	Contact Admissions.
Academic Standing prohibits registration.	Your academic standing does not allow registration.	Contact your dean's office.
Registration Appointment Error	You are trying to register outside of your assigned registration time.	Please refer to your assigned registration date and time.
Hold error	An office has placed a hold on your registration. You may have multiple holds on your record. Please check your registration status for all holds.	Contact the appropriate office(s).