

How to Search for a course section with TAGs Using the Banner Schedule/Catalog Search:

Banner Schedule/Catalog Search is located at:

http://www.onu.edu/administration/registrar_office/search_banner

- Select the top search option from the link above.
- Select the appropriate term.
- Select all appropriate subjects. (In order to select more than one option in a drop down field, hold down the CTRL key and click the other parameters that you want to include. To select an entire list, such as all subjects, select the first entry, hold down the CTRL and SHIFT key and select the last entry. NOTE: You must select at least one subject.)

- Select the General Term under the Parts of Term field.
- Select one or each attribute (or TAG) using the same steps explained in step 3 above. DO NOT SELECT ALL AS YOU WILL RECEIVE ALL SECTIONS. EVEN THOSE WITHOUT AN ATTRIBUTE (TAG).

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