



OHIO NORTHERN UNIVERSITY

Undergraduate Course Exception Form

The Course Exception form must be completed in its entirety and contain appropriate signatures BEFORE being submitted to the Office of the Registrar. **Please indicate all applicable information for Degree(s), Major(s), Minor(s), and Concentration(s) requirements for which this substitution may apply. Use the justification box if needed.**

Student information on record: ID# Student Name: Date Completed:

College: Degree(s): Major(s):

Minor(s): Concentration(s):

A: ONU course taken or Transferred course Information:

**B: Requested ONU Requirement, Substitution, or Elective Fulfillment
If course fulfills multiple requirements, indicate all areas.**

Subject Code	Course Number	Course Title	University where course was taken	ONU Subject Code	ONU Course Number	ONU Course Title

Detailed justification for each substitution/waiver requested. For Elective fulfillments, be sure to indicate exactly which area of electives the course applies to.

Advisor Signature/Date:

Dept. Chair Signature/Date:

Dean's Signature/Date:

Registrar's Office Use Only

Received:

Revised 4/16/2016

Processed: