



OHIO NORTHERN UNIVERSITY

Undergraduate Course Exception Form

The Course Exception form must be completed in its entirety and contain appropriate signatures BEFORE being submitted to the Office of the Registrar. **Please indicate all applicable information for Degree(s), Major(s), Minor(s), and Concentration(s) requirements for which this substitution may apply. Use the justification box if needed.**

Student information on record: ID# Student Name: Date Completed:

College: Degree(s): Major(s):

Minor(s): Concentration(s):

A: ONU course taken or Transferred course Information:

B: Requested ONU Requirement, Substitution, or Elective Fulfillment If course fulfills multiple requirements, indicate all areas.

Subject Code	Course Number	Course Title	University where course was taken		ONU Subject Code	ONU Course Number	ONU Course Title

Detailed justification for each substitution/waiver requested. For Elective fulfillments, be sure to indicate exactly which area of electives the course applies to.

Advisor Signature/Date:

Dept. Chair Signature/Date:

Dean's Signature/Date:

Registrar's Office Use Only

Received:

Revised 4/16/2016

Processed: