All candidates must meet the following criteria:

- Be a graduate of an ACPE-accredited Doctor of Pharmacy degree program (or a Bachelor of Science degree with equivalent clinical experience).
- Be licensed, or be eligible for licensure, in the state jurisdiction in which the residency program is conducted.
- Adhere to the rules of the ASHP Resident Matching Program (RMP) process.
- Residency applicant qualifications will be evaluated by the residency program director (RPD) through an established, formal procedure. Such procedure will include at least the following:
  - Submission of a current curriculum vitae
  - Submission of a written letter of intent by the applicant
  - Submission of all college transcripts
  - Three (3) written letters of recommendation from faculty/employers.
  - Formal on-site interview

Applicants will be reviewed and considered based on the following criteria:

- Competence - based upon the candidate’s performance in therapeutics and clinical clerkships
- Scholastic achievement - based upon the candidate’s college record
- Verbal communication skills - assessed during the interview process
- Written communication skills – assessed based on the candidate’s individual assessment for residency training
- Extracurricular activities – based upon leadership in organization, school functions, and community activities
- Enthusiasm, self-motivation, and self-confidence – based on the interview, letters of reference, and the candidate’s individual assessment for residency training
- Perceived compatibility with program’s goals and philosophy
- Analytical skills, as the program requires a relatively high level of problem-solving skills. Must be able to collect, analyze and interpret data in order to (1) solve technical, clinical or administrative problems that require a professional level of knowledge in a specific discipline and/or (2) assist in designing relatively complex clinical and administrative plans, systems and programs.
- Decision Making: Ability to define problems, collect data, establish facts and draw conclusions. Must be able to quickly assess a situation, determine what additional information is needed, gather the additional information if possible, and then formulate a plan of action. Must be able to prioritize goals, expectations and responsibilities.
- Letters of reference