Ohio Northern University
MEMORANDUM

February 7, 2008

To: Faculty and Staff

Re: University Faculty Meeting

The regular meeting of the Faculty for February will be held Tuesday, February 12, 2008 at 4:00 p.m. in the Activities Room of McIntosh Center. The agenda is as follows:

1. Call to order.

2. Invocation - Dr. Errol Katayama


4. Unfinished business.

5. Approval of Winter Term Graduates - Mr. Richard Carpenter

6. Questions for the President

7. Report from University Council - Professor Terry Keiser

8. Reports of Constitutional Committees
   a. Budget and Appropriations - Dr. Nancy Woodley
   b. Academic Affairs - Professor Laurie Laird
   c. Student Activities - Dr. Andrew Roecker
   d. Personnel - Professor Indra Canagaratna

9. Reports of Operational Committees
   a. Committee on Athletics - Professor Thomas Simmons
   b. Cultural and Special Events - Dr. Laurie Bell
   c. International Affairs - Dr. Anne Lippert
   d. Religious Affairs - Chaplain Vernon LaSala
   e. Information Technology - Mr. George Gulbis

10. Other reports.


12. Announcements.


Dr. David R. Sawyer
Secretary
UNIVERSITY COUNCIL

Prof. Terry Keiser

Council approved a motion from the Personnel Committee to amend Faculty Handbook Sec. 2.8.4 Rank and Promotion. (Please see Attachment I).

CONSTITUTIONAL COMMITTEES

Budget and Appropriations

Dr. Nancy Woodley

The committee continues to meet regularly. The committee is recommending a tuition increase of 3.9% for the undergraduate colleges, 4.8% for the college of law and a room and board increase between 5.3% and 5.6% depending on the accommodation packet selected. Capital expenditure budgets have been discussed and personnel compensations will be addressed in upcoming meetings.

Academic Affairs

Prof. Laurie Laird

The faculty vote regarding semesters occurred from January 29-31. The results were 213 of 247 faculty eligible to vote did so (participation rate was 86.2%). In favor of change to semesters: 68.5% (N = 146); Opposed to change to semesters: 23.9% (N = 51); Abstain: 7.5% (N=16).

Based on this recommendation from the faculty, Dr. Baker will recommend to the Trustees at their meeting next week that ONU move to a semester calendar in 2011 after a three year transition period.

Student Activities

Dr. Andrew Roecker

No report

Personnel

Prof. Indra Canagaratna

The Committee reviewed requests for Sabbatical Leave and the recommendation was sent to the Vice President for Academic Affairs. The Committee is reviewing Section 2.17.4 in the Faculty Handbook that deals with granting of Emeritus status to retired faculty. The Committee is also in the process of creating a table summarizing important dates for faculty and administrative actions during the school year. The Committee will recommend the addition of this table to the Faculty Handbook.

Committee on Athletics

Prof. Thomas Simmons

No report

Cultural and Special Events

Dr. Laurie Bell

The committee met on January 25, 2008. Sub committee reports were presented at that time. The next meeting is scheduled for February 15, 2008 at noon in McIntosh 202.

Information Technology

Mr. George Gulbis

No report

Religious Affairs

Rev. Vern LaSala

The committee conducted interviews for 7 chapel staff applicants 1/20 thru 2/8

International Affairs

Dr. Anne Lippert

The next committee meeting is March 17th to award the Shuhaibar Scholarship.
To: Professor Terry Keiser, Chair University Council  
From: Professor Indra Canagaratna, Chair Personnel Committee  
Date: December 27, 2007

Changes in Faculty Handbook provisions regarding Increments for promotion

Faculty Handbook, page 28 Section 2.8.4

Current Language:

4. Increments to base salary for promotion effective 08/89 are: Instructor to Assistant Professor $500; Assistant to Associate Professor $800; Associate Professor to Full Professor $1,200. (8/90)

Revised Language:

4. Increments to base salary for promotion effective 08/08 are: Instructor to Assistant Professor $1,000; Assistant to Associate Professor $2,000; Associate Professor to Full Professor $3,000. These amounts should be reviewed once every five years.

Rationale: The increases for the Assistant Professor to Associate Professor and Associate Professor to Full Professor are approximately at the median value for the same promotion at the peer institutions. The peer institutions did not respond with an amount for promotion from Instructor to Assistant Professor, the committee recommends an increase similar to the increases recommended for the other ranks.