Council will meet on Tuesday, March 18, 2014 at 5:30 p.m. in Dicke Hall 230.

I. Minutes of February 18, 2014 meeting

II. Reports from Constitutional Committees
   a. Budget & Appropriations  Liaison Ballard  Chair Beaschler
   b. Academic Affairs  Liaison Hassan  Chair Hassan
   c. Student Activities  Liaison Walton  Chair Walton
   d. Personnel  Liaison M. Govekar  Chair M. Govekar

III. Reports from Operational Committees
   a. Athletics  Liaison Crago  Chair Simmons
   b. Information Technology  Liaison Hurtig  Chair Rieman
   c. Cultural & Special Events  Liaison Lobenhofer  Chair Bell
   d. International Affairs  Liaison Thompson-Bradshaw  Chair Keas
   e. Religious Affairs  Liaison MacDonald  Chair MacDonald
   f. General Education  Liaison Hurtig  Chair Hurtig

VI. Other Reports
   a. Vice-Presidents
      i. Academic Affairs  Liaison Crago
      ii. Financial Affairs  Liaison Ballard
      iii. University Advancement  Liaison Block
      iv. Admissions and Financial Aid  Liaison Lesick
      v. Student Affairs  Liaison Thompson-Bradshaw
   b. Deans
      i. Arts and Sciences  Liaison Albrecht
      ii. Engineering  Liaison Baumgartner
      iii. Pharmacy  Liaison Kier
      iv. Business Administration  Liaison Fenton
      v. Law  Liaison Bales
   c. Student Senate  Liaison Railey
   d. Health Services Advisory Committee  Liaison Ballard

VII. Chair/Faculty Comments

VIII. President Comments/Questions

IX. Unfinished Business
   a. Academic Affairs: Mark of ‘I’ Policy (Attachment A)

X. New Business

XI. Announcements

XII. Adjournment
CONSTITUTIONAL AND OPERATIONAL COMMITTEES

Budget and Appropriations – Ron Beaschler

No report.

Academic Affairs – Firas Hassan

Academic affairs has met only once during this period. There is no new business for the council. There is one item of old business in regards to the second reading and approval to the changes of the Incomplete grade policy. There have been no additional changes to the first reading. (See Attachment A)

Student Activities – Jenny Walton

No report.

Personnel – Michele Govekar

No report.

Committee on Athletics – Tom Simmons

No report.

Information Technology – Jeffrey Rieman

No report.

Cultural and Special Events – Laurie Bell

The Cultural and Special Events Committee met on Friday, February 7 to discuss the budget cuts to the committee.

International Affairs – Brian Keas

No report.

Religious Affairs – David MacDonald

Religious Affairs has been busy planning the Baccalaureate service, which will be held in English Chapel on May 10th at 4:30 p.m. The speaker for this year's service will be Rev. Abby Auman (nee Marvin, Class of 2003), who is the pastor of Greensburg United Methodist Church near Akron, Ohio. Submissions are being sought for student participants for the service.

The committee has approved a new religious life organization, Ohio Northern Christian Apologetics.

There will be a service of Remembrance and Healing for Tim McMullen tonight (March 18th) at 7:00 p.m. in English Chapel.

General Education – Julie Hurtig

No report.

OTHER COMMITTEES

Student Senate – Joseph Railey

Senate has been working on our report for next months Trustee meeting. We also are working to plan another date for the Collaborative to meet with Senate and the student body to discuss the master plan process. They were originally scheduled to attend our meeting last week but had to cancel because of the snow. We are continue to work to promote Senate and what all we do to the student body and are working to plan this semester's Coffeehouse with President Dan for next month so that the student body can discuss concerns with Dan. Finally, we have a few new student
organizations that are in the early stages of the approval process. The two organizations are: Chinese Cultural Organization and Klondike Kalistenics.

*Health Services Advisory Committee – William Ballard*

No report.
Changes to Policy on marks of “I” (Incomplete)

In going through the Course Catalog to make revisions for the upcoming academic year, I found the blurb about marks of "I" (Incomplete) and how they get removed and what happens when they are not removed (the work does not get completed). The sentence highlighted in blue should be removed as there should never be an instance where the "I" should remain on the permanent record if we follow the policy in the two lines above that.

Below are the wordings in each of the handbooks and course catalog about the mark of "I". Note that in the student handbook, this sentence (or one similar) is absent.

We propose that the sentence about making the mark of “I” permanent be removed from the course catalog, and the part-time and full-time faculty handbooks.

Page 23 of the Course Catalog

Marks of “I” not removed within 12 weeks of the next regular semester in which the student is enrolled will be recorded as “F” or “U”. Extensions of incompletes can be approved by the dean of the college of registration for a specific period on the recommendation of the course instructor. In any event, after one year has elapsed from the end of the semester for which the mark of “I” is assigned, the mark of “I” cannot be removed and remains on the permanent record.

3.1.3 page 53 FT Faculty Handbook
2.3 page 19 PT Faculty Handbook

All "I" (Incomplete) grades are to be removed within twelve weeks after the beginning of the next regular semester in which the student is enrolled unless the time is extended by the dean of the college in which the student is registered. If the student does not complete the required work in the allotted time the grade will be recorded as an "F" or "U", if "S/U" is appropriate. In any event, after one calendar year has elapsed from the end of the term for which the mark of "I" is assigned, the mark of "I" may not be removed and remains on the permanent record.