OHIO NORTHERN UNIVERSITY
UNIVERSITY COUNCIL AGENDA

Council will meet on Tuesday, November 13, 2012 at 5:30 p.m. in Dicke Forum.

I. Minutes of October 30, 2012 meeting

II. Reports from Constitutional Committees
   a. Budget & Appropriations        Liaison    Ballard    Chair    Beaschler
   b. Academic Affairs               Welch Moritz  Welch Moritz
   c. Student Activities             Walton      Walton
   d. Personnel                      Zekany      Zekany

III. Reports from Operational Committees
   a. Athletics                      Crago      Simmons
   b. Information Technology         Hurtig     Rieman
   c. Cultural & Special Events      Allison     Bell
   d. International Affairs          Schertzer  Keas
   e. Religious Affairs              MacDonald  MacDonald
   f. General Education              Hurtig     Hurtig

VI. Other Reports
   a. Vice-Presidents
      i. Academic Affairs            Crago
      ii. Financial Affairs          Ballard
      iii. University Advancement    Block
      iv. Admissions and Financial Aid Lesick
      v. Student Affairs             Thompson-Bradshaw
   b. Deans
      i. Arts and Sciences           Albrecht
      ii. Engineering               Baumgartner
      iii. Pharmacy                 Sprague
      iv. Business Administration   Fenton
      v. Law                        Veltri
   c. Student Senate                Ambos
   d. Health Services Advisory Committee Ballard

VII. Chair/Faculty Comments

VIII. President Comments/Questions

IX. Unfinished Business
   a. Personnel (Emeritus or Emerita Status) (Attachment A)

X. New Business

XI. Announcements

XII. Adjournment
CONSTITUTIONAL AND OPERATIONAL COMMITTEES

Budget and Appropriations – Ron Beaschler
B&A continue to have weekly discussions about the University Strategic Goals and Priorities Draft.

Academic Affairs – Traci Welch Moritz
Committee remains focused on the task of recommending metrics and milestones for section 2 and 3 of the strategic plan.

Student Activities – Jenny Walton
No report submitted.

Personnel – Paul Logsdon
See Unfinished Business, Attachment A. Includes friendly amendment submitted by Provost Crago.

Committee on Athletics – Tom Simmons
No report submitted.

Information Technology – Jeffrey Rieman
No report submitted.

Cultural and Special Events – Laurie Bell
No report submitted.

International Affairs – Brian Keas
International Affairs met on Friday, Nov. 9. International Week is Nov. 12-16.

Religious Affairs – David MacDonald
No report submitted.

General Education – Julie Hurtig
No report submitted.

OTHER COMMITTEES

Student Senate – Eric Ambos
Student Senate will be attending the Student Government Summit this Saturday afternoon, November 10th, at Ohio Wesleyan. No additional report.

Health Services Advisory Committee – William Ballard
No report submitted.
4. Emeritus or Emerita Status

A. The University shall confer emeritus or emerita status upon a faculty member or administrator with faculty rank following retirement from the University or death while in University service, if he or she has met the following criteria:

1. The University has granted tenure to the faculty member, or the University has renewed a faculty member’s four-year contract twice;
2. The faculty member has retired from the University or died while in service to the University;
3. The retired or deceased faculty member has served a minimum of 12 years of paid service on the faculty of the University; and
4. At the time of retirement or death, the faculty member holds the rank of professor or associate professor and would otherwise be eligible for reappointment.

B. Procedure

1. A retired member of the faculty or a member of a retired or deceased faculty member’s academic department, college, library, or administrative department must apply in writing for emeritus or emerita status to the Vice-President for Academic Affairs within one to five years after his or her retirement or death.
2. The Vice-President of Academic Affairs shall determine whether the applicant meets the above criteria (4.A.1-4) for emeritus or emerita status.
3. The Vice-President of Academic Affairs shall forward the applications of those who meet the criteria for emeritus or emerita status to the President of the University for certification.
4. The emeritus or emerita shall retain the rank held at the time of retirement from the University or death while in service to the University.
5. Emeriti faculty and staff shall be listed in the University catalog.
6. Emeriti faculty shall receive all of the fringe benefits that the University has approved for retired faculty.

Rationale:
- Emeritus or emerita is a status, not a rank.
- Retired or deceased members of the faculty have repeatedly demonstrated their merit through the many and varied reviews and evaluations that they have undergone during their employment at the University.
- Emeritus or emerita status does not confer material benefits beyond those enjoyed by all retired faculty members by virtue of their service to the University.
- Minimal requirements for conferral of emeritus or emerita status are consistent with the policies of most of the colleges and universities that the University has identified as peer institutions.
4. Emeritus or Emerita Policy  Emeritus or Emerita Status

Emeritus or Emerita status is conferred upon a faculty member or administrator following retirement or posthumously, if the individual is deemed worthy of this special recognition in the judgment of the appropriate academic, library, or administrative department with the concurrence of appropriate administrative officers and the president.

The judgment should be based on many or all of the following factors:

1. Length of service (except in special circumstances, a minimum of ten years);
2. Quality of teaching and research or performance in the administrative position(s);
3. Overall contribution to the University; and
4. Service to society beyond the University community.

The minimum requirements for consideration of faculty are the following:

A. The faculty member has been granted tenure at the university;
B. The faculty member has served a minimum total of 10 years on the faculty of the University;
C. The faculty member has retired from University service;
D. The faculty member at the time of retirement holds the rank of full professor or associate professor.

A. The University shall confer emeritus or emerita status upon a faculty member or administrator with faculty rank following retirement from the University or death while in University service, if he or she has met the following criteria:

1. The University has granted tenure to the faculty member, or the University has renewed a faculty member’s four-year contract twice;
2. The faculty member has retired from the University or died while in service to the University;
3. The retired or deceased faculty member has served a minimum of 12 years of paid service on the faculty of the University; and
4. At the time of retirement or death, the faculty member holds the rank of professor or associate professor and would otherwise be eligible for reappointment.

Procedure

Recommendations for conferment of Emeritus or Emerita status begin in the department of current service by a process established by that department. The nomination process must be commenced in a window of time from one to five years following the individual’s retirement or death. That nomination is forwarded to the dean of the college or director of the library who adds a recommendation at that level. The Vice President for Academic Affairs reviews the file and makes a recommendation to the President. Included in the file are a copy of the nomination, the review by the department, a recommendation from the department chair, the recommendation from the dean and other material relating to reasons for granting the individual emeritus status. Except in unusual circumstances there is a waiting period of at least one year. In the case of administrators who hold academic rank, the nomination process begins with the immediate supervisor. In the case of a president, it is the Board of Trustees which serves as the nominating and approving body. The emeritus rank is the rank held by the faculty or staff member at the time of retirement from the University. Emeriti faculty and staff are listed in the University catalog.

Following approval at the departmental level, the names are forwarded for concurrence through the administrative chain-of-command to the President, who may recommend Emeritus or Emerita status to the Board of Trustees for approval at the February meeting.
B. Procedure

1. A retired member of the faculty or a member of a retired or deceased faculty member’s academic department, college, library, or administrative department must apply in writing for emeritus or emerita status to the Vice-President for Academic Affairs within one to five years after his or her retirement or death.

2. The Vice-President of Academic Affairs shall determine whether the applicant meets the above criteria (4.A.1-4) for emeritus or emerita status.

3. The Vice-President of Academic Affairs shall forward the applications of those who meet the criteria for emeritus or emerita status to the President of the University for certification.

4. The emeritus or emerita shall retain the rank held at the time of retirement from the University or death while in service to the University.

5. Emeriti faculty and staff shall be listed in the University catalog.

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