To: Members of University Council
From: Sherry Young, Chair
Re: Agenda for Meeting of September 20, 2011

The regular meeting of University Council will be held on Tuesday, September 20, 2011 at 6:00 p.m. in Dicke Hall 230.

AGENDA

I. Minutes of May 3 and August 17, 2011 meetings

II. Reports from Constitutional Committees
   
   a. Budget & Appropriations Liaison: Young Chair: Beaschler
   b. Academic Affairs Liaison: Lomax Chair: Lomax
   c. Student Activities Liaison: Walton Chair: Walton
   d. Personnel Liaison: Zekany Chair: Zekany

III. Reports from Operational Committees
   
   a. Athletics Liaison: Crago Chair: Simmons
   b. Information Technology Liaison: Hurtig Chair: Gulbis
   c. Cultural & Special Events Liaison: Allison Chair: Riess
   d. International Affairs Liaison: Pickett Chair: Crago
   e. Religious Affairs Liaison: Stauber Chair: Stauber
   f. General Education Liaison: Hurtig Chair: Hurtig

VI. Other Reports
   
   a. Vice-Presidents
   b. Deans
   c. Student Senate Liaison: McMunn Chair: McMunn
   d. Health Services Advisory Committee Liaison: Young Chair: Young

VII. Announcements

VIII. Questions for the President

IX. Unfinished Business

X. New Business
   
   a. Academic Affairs Committee (see Attachment A)
   b. University Assessment Committee (fill one position from Council membership)

XI. Adjournment
CONSTITUTIONAL AND OPERATIONAL COMMITTEES

Budget and Appropriations – Ron Beaschler

The Committee will be meeting prior to the Board of Trustees meeting to review the budget with the actual figures from the 15-day head count figured in that Dr. DiBiasio will present to the Board of Trustees.

Academic Affairs – John Lomax

In May, the Office of Financial Aid and the Academic Affairs Committee reviewed the military policy in the Faculty Handbook (Section 3.29 in the 2010 edition). That policy was updated to handle both students who are drafted and those who serve in the military reserves. The policy was administratively approved by both vice presidents (Dean Condeni and Dr. Crago) in the summer. The final revision is found in the 2011 edition in Section 3.30.

The committee is reviewing the requirements for a common final examination time slot and the feasibility of our current final examination schedule. Our current schedule has four common examination slots, which is inadequate for the large number of requests the Final Examination Committee received.

Under new business, there is a motion that deals with the situation of a transfer student potentially earning a minor from ONU without having taken any of the minor's required courses at ONU. It also addresses the variation in degree credit hour requirements (120 hours to 128 for most BA/BS degrees and 216 for the Pharm. D.).

Student Activities – Jenny Walton

No report submitted.

Personnel – Kay Zekany

Personnel has been devoting the past few weeks in committee primarily to discussing TIAA-CREF issues and the new retirement incentive plan. We will begin to review the Faculty Handbook policies regarding faculty staffing in light of possible outcomes resulting from the current program reviews.

Committee on Athletics – Tom Simmons

No report submitted.

Information Technology – George Gulbis

No report.

Cultural and Special Events – Nils Riess

No report submitted.

International Affairs – Clyde Picket, David Crago

The first International Affairs meeting will take place on Wednesday, September 28. The meeting will be held at 9:00 a.m. in the Pharmacy Student Organization room (2nd floor Pharmacy building).
Religious Affairs – Rory Stauber

No report submitted.

General Education – Julie Hurtig

We have selected the electronic portfolio provider, Taskstream. We anticipate that the portfolios will be available by early October. Taskstream can also be utilized by the students and academic departments for other portfolio needs (professional portfolios, webfolios, capstones, etc.) at no additional costs. Training sessions for faculty and first-time freshmen will be scheduled in October.

The committee is currently reviewing course tag request forms. If a department wishes to tag a course for Spring 2012 that has not yet been approved, the form must be submitted to Julie Hurtig via email by Oct. 12, 2011. This will provide the committee with one month to review the request prior to the start of advanced registration on Nov. 7.

OTHER COMMITTEES

Student Senate – Marsha McMunn

No report submitted.

Health Services Advisory Committee – Roger Young

No report submitted.
Attachment A

Motion: To amend the Faculty Handbook, Section 3.28.5 and to add a new paragraph numbered 3.28.6. These two paragraphs will state the minimum requirements to earn a degree, major, minor, or option that must be earned at Ohio Northern University.

Rationale: In the past, the university has had a rule that at least 30 hours of a degree had to be earned at ONU. Some colleges currently have rules regarding majors, minors, options, and concentrations, but no overall policy exists. Due to the varying sizes of a degree, major, minor or option, the Academic Affairs Committee has selected the phrase that “at least 25% of the requirements” instead of a fixed number.

3.28 Awarding of Degrees (9/1/84) (8/2011)

1. A student receives the appropriate degree after applying for graduation and completing the required curriculum as outlined by the five colleges of the University.

   A. Graduation requirements, including but not limited to: general education, major(s), minor(s), concentration(s), and option(s), are specified in the university catalog issued in the academic year of the student’s most recent admission or re-admission as a degree seeking student. When a student changes colleges at ONU the new college will determine the catalog to be in effect for the student.

   B. A student can complete major(s) and/or minor(s) and/or concentrations and/or option(s) added to the university’s curriculum in catalogs subsequent to his/her admission as a degree seeking student.

   C. A student can make an irrevocable request in writing to change the catalog used to determine his/her graduation requirements to a more current catalog. Such a change requires the approval of the student’s academic department and college dean.

2. In order to qualify for graduation, an undergraduate student is required to submit a formal application for graduation to the Registrar's Office. Application for graduation should be submitted one semester in advance of the anticipated term of graduation but must be submitted before the completion of the advance registration period for the semester of planned graduation.

3. A student is required to have a minimum of a 2.00 accumulative average in addition to meeting all other requirements before the student qualifies for the appropriate degree.

4. Commencement is held once a year at the conclusion of spring semester. Spring semester graduates must participate in cap and gown. The University confers degrees at the end of the semester that a student completes the graduation requirements.

5. In order to be eligible for a degree from Ohio Northern University, a student must register for and successfully complete a minimum of 30 semester hours of course work at least 25% of the course requirements for that degree at Ohio Northern University. The last 30 semester hours for the degree must also be completed at Ohio Northern University.

6. To complete a major, minor, or option for a degree from Ohio Northern University, a student must complete at least 25% of the course requirements for the major, minor, or option at Ohio Northern University.
67. To receive a degree a student must meet all other qualifications which the faculty of a college may determine. Substitution in requirements for graduation must be approved by the college faculty.

78. The University recognizes, confers at graduation, and records on the diploma three classes of distinction: Cum laude, awarded to students with an accumulative grade point average of at least 3.5; Magna cum laude, awarded to students with an accumulative grade point average of at least 3.7; and Summa cum laude, awarded to students with an accumulative grade point average of at least 3.9. A student must complete at least 30 hours of graded courses at Ohio Northern to qualify for graduation with distinction.

89. The standard practice for the posthumous granting of any distinction, award, or honor requires that the accomplishments meriting the recognition must have been essentially or totally completed before the death of the recipient. Therefore, in accord with this standard practice, and with the strict standards for graduation applied by institutions of good repute, earned degrees from Ohio Northern University may be awarded posthumously only when degree requirements have been fully completed or, in rare cases, upon the recommendation by the appropriate college faculty and college administration, and the agreement by the University faculty that extraordinary circumstances justify setting aside standard practice.