Minutes, October 18, 2011

Roll: (Absentees Underlined) President Daniel DiBiasio, Interim VP David Crago, Interim VP Roger Young, VP Ken Block, VP Larry Lesick, VP Adriane Thompson-Bradshaw, Dean Catherine Albrecht, Dean Eric Baumgartner, Dean Jon Sprague, Dean James Fenton, Chaplain Rory Stauber, Dr. Jeffery Allison, Dr. Khalid Al-Olimat, Dr. Nathaniel Bird, Dr. Bob Carrothers, Dr. Keith Durkin, Dr. Howard Fenton, Dr. Kevin Hill, Prof. Jennifer Kunkler, Dr. John Jay Mager, Dr. Michael Milks, Ms. Marsha McMunn, Prof. Sue Montenery, Dr. Ronald Peterson, Mr. Clyde Pickett, Dr. Harold Putt, Dr. Susan Schertzner, Dr. David Smith, Dr. Stephen Veltri, Dr. Jenny Walton, Dr. Rob Waters, Dr. Dexter Woods, Dr. Sherry Young

Sherry Young, Chair of Council, called the meeting to order at 6:00 p.m. in Dicke Hall 230.

I. The minutes of the October 4 meeting was approved after correction to indicate the next scheduled meeting was October 18, rather than November 1. (Catherine Albrecht moved, Sue Montenery seconded, motion carried).

II. Reports from Constitutional Committees:
   a. Budget & Appropriations: David Crago reported presentation, consideration, and adoption of the budget at the Board of Trustees meeting.
   b. Academic Affairs: Julie Hurtig reported that the committee had not met since the last University Council meeting.
   c. Student Activities: Jenny Walton reported that the committee had no report.
   d. Personnel: Kay Zekany reported that the committee wishes to remind the faculty that those wishing to apply for sabbatical leave must submit their written notifications by November 1 and their complete applications by November 15, as further specified in Appendix 10 of the Faculty Handbook.

III. Reports from Operational Committees:
   a. Athletics: The committee had nothing to report.
   b. Information Technology: George Gulbis reported that the committee had nothing to report.
   c. Cultural & Special Events: Jeff Allison reported that the committee had nothing to report.
   d. International Affairs: Clyde Pickett reported that the committee had nothing to report.
   e. Religious Affairs: Rory Stauber reported that the committee met on October 18 and discussed the prayer garden that remains under construction and recruiting for chapel staff.
f. General Education: Julie Hurtig reported that the portfolio software is close to being launched for the first-time freshmen and those faculty instructing tagged courses. She thanked everyone for their patience. The committee has processed most of the course request submissions during the past three weeks. All courses that need to be tagged for spring 2012 should either be approved already or a tag form should be submitted to the committee by Oct. 21, as all tags need to be identified prior to advanced registration in November.

IV. Other Reports:

a. Academic Affairs: David Crago emphasized the need for both applicants and reviewers to meet deadlines with respect to applications for sabbatical leave and applications for promotion and tenure.

b. Admissions and Financial Aid: Larry Lesick reported that the Open House visits were very successful with 67 students on Wednesday, October 12, and 89 on Friday, October 14, an increase from last year. He also reported that Admissions had met with Maguire Associates regarding the leveraging of the University’s financial aid, which resulted this year in increased total net revenue. The University plans to continue to explore its financial aid and admissions options with third-party consultants and with the University’s Office of Institutional Research.

c. University Advancement: Ken Block reported that the $100,000,000 capital campaign is in its final stage with 95% attainment at this point and an end date of May 31, 2012. There will be a celebratory event on April 14, 2012. He also noted that the annual fund campaign is under way.

d. Student Affairs: Adrian Thompson-Bradshaw reported that the search for the University chaplain has been reopened and that interviews are expected by the end of the semester.

e. Arts and Sciences: Catherine Albrecht encouraged the University community to see the performance of Eurydice at the Freed Center for the Performing Arts October 20-23.

f. Pharmacy: Jon Sprague reported that the National Community Pharmacists Association had named Ohio Northern as the top pharmacy school in the nation...for the second year in a row.

g. Law: David Crago reported a strong turnout for the College Advisory Board meeting two weeks ago.

h. Student Senate: Marsha McMunn reported on the orientation for the housing representatives, on the Senate’s group attendance at an ONU volleyball match, and on the upcoming Senate Coffeehouse, October 24 at 7:00 p.m., with President DiBiasio at which students can ask him questions.

i. Health Services Advisory Committee: Roger Young reported the ONU Health Screenings will be held on Wednesday, October 26th and Saturday, November 19th from 6 a.m. to 9 a.m. in the McIntosh Activities Room. Preregistration is available online at http://www.limamemorial.org/onuhealthfair.
V. **Announcements:**
   a. Jay Mager reported that Drs. Nigist Asfaw and Sebsebe Demissew will present the Keiser Lecture on October 26 at 7:00 p.m. in the Freed Center for the Performing Arts. The topic of the lecture is "Aromatic Plants, People and Sustainable Use: The Ethiopian Experience". Dr. Demissew will present the Sigma Xi lecture on October 27 at 7:00 p.m. in HPPEC 151 on the topic of "Global Biodiversity Hotspots in the Horn of Africa and Plant Resource Potentials".
   b. Sherry Young and Jeff Allison reported, as Chair and Vice Chair of University Council, on their attendance at the University Board of Trustees meeting. They reported that it was an encouraging meeting with the University having taken several actions to deal with various issues, including financial issues raised by the Moody’s Report. They also noted the mutual appreciation of the Board and the faculty for each other’s efforts on behalf of the University.

VI. **Questions for the President:**
   a. Dan DiBiasio thanked everyone who participated in the presidential inauguration activities and noted his appreciation of the University’s performing arts groups. He reiterated some of his email reports about the Board of Trustees meeting, including the decision to increase the annual endowment draw from 4.5% to 5% instead of taking additional special draws when needed.

VII. **Unfinished Business:**
   a. Council again considered the modification of the final examination schedule proposed by the Academic Affairs Committee. In order to provide for additional requested common examination periods, the proposal reduces the lunch and dinner times to 30 minutes and exams start at 7:30 a.m. instead of 8:00 a.m. Much discussion followed, including comments about less time for final exams, more time for lunch and dinner, additional exam days, fewer common examination periods, and time between consecutive exam periods. Council referred the proposal back to the Committee for further consideration.

VIII. **New Business:**
   a. There was no new business.

IX. **Adjournment:** Sherry Young adjourned the meeting at 6:45 p.m. Council will next meet on November 1, 2011.

Respectfully submitted,

Dexter Woods, Secretary